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AGENDA COVER MEMO

DATE: November 25, 2003

TO: Lane County Board of Commissioners

DEPT: Public Works

PRESENTED BY: Dale Wendt, Public Works Support Services Manager

AGENDA ITEM TITLE: In the Matter of Awarding a Contract to Clyde/West, Inc., in the amount of \$104,335.00 with trade-in, for the Purchase of One (1), New Integrated Toolcarrier, Contract FY03/04 FS-03.

I. MOTION

MOVE TO AWARD A CONTRACT TO CLYDE/WEST, INC., IN THE AMOUNT OF \$104,335.00 WITH TRADE-IN, FOR THE PURCHASE OF ONE (1) NEW, INTEGRATED TOOLCARRIER AS SPECIFIED IN CONTRACT FY03/04 FS-03.

II. ISSUE OR PROBLEM

Shall Lane County approve awarding a contract to Clyde/West, Inc., for the purchase of One (1) new, integrated Toolcarrier required by Public Works Engineering, Road Maintenance Section as per established replacement criteria?

III. DISCUSSION

A. Background

Lane County Department of Public Works Engineering Division operates thirteen (13) integrated Toolcarriers/Wheel Loaders at various locations throughout Lane County. These machines are used to load or move rock, soil, garbage, leaves and sand. The projected lifecycle of these machines is 12-years. The unit scheduled for replacement has exceeded its projected life by 4-years and is experiencing increasing downtime for unscheduled repairs.

B. Analysis

The County received four (4) responses from its invitation to bid. The low bid of \$87,636.00 received from Pacific Utilities Equipment Co. had nine (9) deviations from specifications including two (2) major unacceptable deviations. The next lowest bid of \$104,335.00, with trade-in, was submitted by Clyde/West, Inc., with four (4) minor acceptable deviations from the published specifications. This machine has been approved for purchase in the Fleet Services FY03/04 budget and the purchase price is within the budgeted amount.

C. Alternatives/Options

1. Purchase the above-described unit at this time.
2. Do not purchase at this time. While still operational, this machine is entering the final phases of its useful lifecycle. Replacement parts are more difficult to obtain on this 16-year-old loader, and incidents of repair are becoming more frequent.

D. Recommendation

It is recommended that the Board approve entering into a contract with Clyde/West, Inc., for the purchase of one (1) new integrated Toolcarrier as specified in FY03/04 FS-03.

E. Timing

Upon approval of the Board, a contract will be executed between Clyde/West, Inc., and the County Administrator.

IV. IMPLEMENTATION/FOLLOW-UP

None.

V. ATTACHMENTS

Board Order

Bid Recap

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

ORDER

(IN THE MATTER OF AWARDING A
(CONTRACT TO CLYDE/WEST, INC., IN THE
(AMOUNT OF \$104,335.00, WITH TRADE-IN,
(FOR THE PURCHASE OF ONE (1) NEW,
(INTEGRATED TOOLCARRIER, CONTRACT
(FY03/04 FS-03.

WHEREAS, at the duly publicized place and time on October 28, 2003, an authorized representative of the Department of Public Works, opened bids on the following:

One (1), New, Integrated Toolcarrier, with trade-in, Contract
FY03/04 FS-03; and

WHEREAS, the lowest bid received from Pacific Utility Equipment Co. contained two (2) unacceptable deviations from the required specifications, and the Director of the Department of Public Works recommends rejecting the bid, and

WHEREAS, the lowest responsive bid with four (4) minor acceptable deviations was received from Clyde/West, Inc. in the amount of \$104,335.00, and the Director of the Department of Public Works recommends that the bid be accepted; therefore it is hereby

ORDERED that the bid received from Pacific Utility Equipment Co. be rejected, and it is further

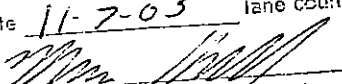
ORDERED that the bid received from Clyde/West, Inc. be accepted as recommended; and it is further

ORDERED that a contract be awarded to Clyde/West, Inc. in the amount of \$104,335.00 in accordance with the bid specifications; and it is further

ORDERED, that a contract be executed in accordance with this Order and the bid specifications and the County Administrator be authorized to sign the contract.

DATED this _____ day of November, 2003.

Peter Sorenson, Chair
Lane County Board or Commissioners

APPROVED AS TO FORM
Date 11-7-03 lane county,

COUNTY ATTORNEY

CONTRACT FY03/04 FS-03

Bid Opening: Tuesday, October 28, 2003, 10:15 a.m.

BID RECAP

ONE (1). NEW, CURRENT-MODEL, INTEGRATED TOOLCARRIER WITH ONE (1) TRADE-IN.

VENDOR	BID PRICE	TRADE-IN	NET PURCHASE PRICE	BID BOND OR CASHIER'S CHECK
Pacific Utility Equipment Co.	\$96,136	\$8,500	\$87,636	Bid Bond
Pape Machinery	\$127,750	\$15,000	\$112,750	Bid Bond
Peterson Machinery Co.	\$140,280	\$23,000	\$117,280	Bid Bond
Clyde West Inc.	\$119,335	\$15,000	\$104,335	Bid Bond